## Gateway Chapter PVA Travel Expense Form

Event:	Dates:			Year:				
Name:		relephone.			-			
Address:		Email:						
Expenses	Date		Details		AMOUNT			
Transportation		□ Air	□ Taxi	□ Other	\$			
Transportation		□ Air	□ Taxi	□ Other	\$			
Miscellaneous Travel Expenses					\$			
					\$			
Car Mileage								
(reimbursed at Chapter rate based on roundtrip mileage from your home to event								
using Mapquest or Google Maps. May not exceed airfare costs)       Start Location     End Location     Total Mileage								
Start Location	end Location	Total Mileage			le			
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Lodging	Date	Notes			le le			
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Other Expenses	Date	Details	
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			\$
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			\$
			\$
			\$
		tal expenses this sheet	\$
	\$		
	\$		
(D) JB Post Award \$	(E) Personal Fundraising	\$ (F) - Total funds (D plus E)	\$
	\$		
Signature		Date	

<sup>\*</sup>Gateway PVA Chapter logo cannot be used for any personal funding efforts\*